

Water Street Coffee Joint

269-373-2840 EXT.201

Artist Information

Water Street Coffee Joint acknowledges and appreciates the many great artists and artisans living and working in our community. We are proud to be able to offer these artists a place to show their work. Our goal is to showcase the diversity of truly high-quality art being created in the area, so we encourage submissions from nontraditional artists, craftspeople, artists working in unusual media, and artists of all ages and levels of experience.

How to submit:

1. Submit photographs of artwork only—not the work itself (35 mm. slides or a CD in a Tiff or JPEG format). Art in this portfolio must be representative of the art intended for the show.
2. Secure photographs, slides, or CD, an artist's statement and our application form in a hardcover plastic binder.
3. Clearly label the outside of the binder with your name and phone number.
Drop this portfolio off at the downtown coffee shop on 315 E. Water St. during regular shop hours.

How our process works:

1. Portfolios will be reviewed by committee. Selected artist will be notified within three months of submission of their portfolio.
2. After the three month period, artists may pick up their portfolio at the downtown coffee shop during regular shop hours.
3. Due to limited storage space, portfolios will be held for four months only. After the four months, unclaimed portfolios will be discarded.

Artist's Application Form

Name: _____

Address: _____

Phone: _____

Email/Website _____

Would you be willing to fill in on short notice if another artist cancelled one of our pre-arranged shows? Your answer here will not affect your chances of being selected for your own show.

- Yes, I would like to be considered as a short-notice substitute.
 No, I would not be able to produce a show on short notice.

If selected, artist must agree to the following obligations:

1. Artist is responsible for putting up and taking down their own show at the agreed-upon times.
2. If the artist is considerably late for the appointment putting up his/her work, he/she may lose the show and another artist will be called in.
3. If the artist is considerably late for the appointment to take down the show, we will do it for him/her for a fee of \$50-\$100, depending on the amount of work involved.
4. The artist must provide his/her own materials and tools for hanging. Water Street Coffee Joint will provide a ladder.
5. All art must be hung/installed in such a way as to not interfere with customer traffic.
6. Artist must use current ceiling hooks or other pre-approved nonpermanent removable adhesive for hanging artwork. No new holes may be made in the walls/ceiling.
7. The show must include an artist's statement and all pieces must be clearly labeled with titles and prices. Artist's statement, titles, and prices must be mounted in a similar fashion and must be ready to put up on the day the show is hung.
8. We suggest that artists leave a phone#, email, or business cards as a way for customers to contact the artist with questions of special interest.
9. Artist must be at the show from 4:30PM-9PM on the evening of the Art Hop. He/she is encouraged but not required to provide snacks for this opening reception.
10. Artist must provide enough work to appropriately cover the walls (see other side of this page for dimensions).
11. All art must remain on the walls for the duration of the show, usually 2 months.
12. Water Street Coffee Joint will collect a 10% commission on all pieces sold, to be paid immediately after the show is taken down. This is to cover the cost of accepting money for the artist and distributing artwork to purchasers. The artist will receive checks for all artwork sold when the commission is paid.
13. Water Street Coffee Joint will not be responsible for lost, stolen, or damaged artwork.